

## **DRAFT MINUTES OF MEETING Tuesday 28th June 2016**

**Present:** Trish/ /Marliese/Gordon/Vicky/Catriona

**Apologies:** Isobel, Marilyn, Mo, John and Emma

**Acceptance of minute of meeting May1 2016:** Agreed

### **Matters arising:-**

- **Japanese Knotweed:** TG is continuing to follow up.
- **Website development and domain name:** JH has not replied to emails asking of domain name transfer or clear labelling that is his own site, so no progress. CR to chase up.
- **Sustainability:** MP suggested we collate sustainability things which we are doing to share with members and review GAF green award requirements, then report to AGM seeking volunteers.
- **Meeting re complaint:** CR had contacted XX following last meeting to indicate Committee did not want to expel him but wanted to meet him so that we can resolve complaint. No reply as yet. MC to follow up XX report of approach to her.

### **Treasurer's Report:**

Noted money in bank from Council and income from open day, also due income from compost, will take us to over £6K. Agreed to buy solid tyres for barrows. GMcD to discuss with IB Kirklee needs after trial at Julian. Need to move on spending grant money at Kirklee, shed plus planting, agreed to approach Coach house to do required work. VW/IB/MP

### **Committee Secretary report:**

- Judging for prize awards: scheduled for 6 th July
- Complaints from both sites re dogs: All members have been reminded of rule 3a and President has discussed with dog owners concerned and reinforced.
- University of 3rd age: two members attended our Open day, have requested a visit for their group next year (one morning) probably around June time. Agreed MC to confirm fine and need dates.
- Query re internal path raised at Kirklee. Agreed MC to advise XX she should reinstate the path.
- Request from Committee members to set committee dates for rest of year to allow members to organise diaries. Next three dates set.

### **Membership Secretary report:**

- The waiting list was audited at the open day. We now have two copies of the waiting list in audited form (no contact details except post code) so in future anyone wishing to see it or auditing it can see how list changed from year to year
- Newsletter to go out in email from mid August to promote the Kirklee Open Day. Any submissions to either MB or MP.

### **Site maintenance report**

- Noted vermin issues being resolved by the Council.
- Ashok woodchip donation noted.
- Need to remind members to flag broken equipment so they can be repaired.
- Continuing security issues at Kirklee; ploholders to be reminded and encouraged to report all incidents to police and let committee know crime number. Allotment officer would be notified
- Green cages successful;
- Issues with a rat at Julian; Council placed pest control boxes on site
- Next inspection 24 th July at 11am revised to 31 st July same time.

### **Inspection 26 th June:** outcomes discussed and agreed as

Julian: Improvement notices : - Plots XXXXXXXX

Kirklee: Improvement notices: - Plots XXXXX

#### **Also:-**

- Two of above are new plot holders so need to ask if they wish to continue;
- X need to establish position looks unkempt;
- Need to check out bees, ask X if willing to review;
- Include in newsletter any plot without a number will get improvement notice

Next inspection should have a Julian member go to Kirklee review.

### **Open day:**

- Idea of charity should be discussed at next meeting when MB present.
- Detailed plan for Kirklee open day next meeting;

### **AOCB:**

- Add to communication BBQ can be used by any members if left clean.
- CR to check minutes send to BdlaR for website immediately after approval.
- Approach from Botanic Gardens about mentoring a gardener. TG to meet and discuss with Curator along with access and boundary issues.
- Put suggestion of raised bed in reclaimed area at Kirklee into communication, ask if any Kirklee members has issues.

**Date and time of next meetings:**

**26 th July**

**23 rd August**

**4 th October**