

REDACTED MINUTE OF KAA COMMITTEE MEETING
Tuesday 26th July 2016

Present: Trish, Catriona, Vicky, Mo, Marilyn, Gordon, Marlies and Isobel

Apologies: None

Acceptance of minute of meeting 28 June 2016 Agreed

Matters arising:-

- **Japanese Knotweed:** TG spoke to councillor, agreed to provide him with photos of area at Kirklee Gate, he will arrange for someone to visit area. IB to provide photos. **IB, TG**

- **Website development and domain name:** JH has still not replied to emails asking of domain name transfer or clear labelling that is his own site, despite being chased up. . Our web site now appearing higher on search list

- **Meeting re complaint:** XX still not replying to request from CR Discussion re how to take forward, agreed CR make a further reminder. XX confirmed that XX did approach her, he still, hasn't responded to requests from MC **CR, MC**

Open day; charitable contribution: agreed that members should decide, MB to put forward motion at AGM, **MB**

Internal Path at Kirklee: XX response tabled. Agreed decision stood, TG plus one from Kirklee could meet if requested, MC to write to XX **MC**

Mentoring request: Meeting arranged for 10th August **TG**

Treasurer's Report:

CR reported £5.2k in bank, including £1800 grant compost monies to be added after AGM.

Suggested some funds used to purchase or upgrade communal tools, list to be drawn up. Coach House coming in Sept to cost tool shed etc at Kirklee **IB/W**

Committee Secretary report:

• Judging for prize awards took place 6th July
Discussion re cup awarded MC to clarify **MC**

Grants: MC to find out dates for next round of Area partnership grant applications
Suggested starter and /or disabled raised beds, raised bed at NE corner, to be discussed at next meeting Toilet shed at Kirklee is a major issue, IB to ask for advice from allotment officer **MC, IB**

AGM schedule: Due to take place 29th Nov, at least 4 weeks' notice is required (1st Nov) ideally send out papers by 25th October, therefore need proposals, resolutions in by 4th Oct. Confirm and agree at next meeting **MC**

Plot inspections: scheduled for 31 July

Membership Secretary report:

5 enquires, 2 new on list, now 145 on list.
Discussion re plot XX Kirklee, has been clarified
Discussion re recent approach from SAMH , MB to write to SAMH **MB**
Newsletter to go out in email from mid-August. Open day at Kirklee, visit to Budhill, outcome of prize judging, NE corner, all submission by mid August **MB/MP,**

Site maintenance report

- Noted flowers delivered from council, to both sites, plotheolders to help themselves. Thanks to Allotment Officer for arranging

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New solid tyres purchased for wheelbarrows at Kirklee. Need to remind members to flag broken equipment so they can be repaired.

Clear up sessions on both sites working well. Area at Julian gate on hold at present

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Coach House coming in Sept to cost tool shed etc. at Kirklee **IB/VW**

Sustainability: MP to collate, to be tabled at AGM, keep on agenda, update form **MP**

Open day:

Kirklee plotheolders been advised, still to go to Julian members
Suggested doodle , or notice on boards , for volunteers. Usual requests for home baking, plants etc.
Suggestions such as face painting, BBQ (GD and CR volunteered) **CR/GD**
Discussion re advertising

AOCB:

- VW reminded that BBQ can be used by any members and should be left clean.

Date and time of next meetings:

23 rd August

4 th October

Next plot inspection: Sunday 28th August