

Redacted Minute of meeting Tuesday 23rd August 2016 at 7.30 pm Mirrlees Drive

Present: Trish/ /Marliese/Gordon/Vicky/Mo/Catriona/Mo/Emma

Apologies: Isobel/Marilyn/Marliese

Acceptance of minute of meeting July 2016: Agreed

Matters arising:-

- **Japanese Knotweed:** TG is continuing to follow up.
- **Website development and domain name:** JH has still not replied to four emails asking of domain name transfer or clear labelling that is his own site, so no progress. CR to chase up.
- **Sustainability:** MP suggested we collate sustainability things which we are doing to share with members and review GAF green award requirements, then report to AGM seeking volunteers.
- **Meeting re complaint:** XX has not responded so formal letter to go from TG indicating we will agenda for the AGM as we cannot resolve with engagement. XX has confirmed that XX approached her to ask her to withdraw her complaint. XX has not responded to request for information on position, to be contacted again.
- **Internal path update** MC to write indicating to XX Committee agreed need to reinstate a path, asking her to finalise with Kirklee Committee members.
Mentoring request update TG had met mentee and manager, agreed that we should approach a small number of plot holders at each site to see if they would be willing to work with Heather for a couple of hours each month.

Treasurer's Business: balance is around same as last meeting £5200 with Kirklee open day and compost income to come.

Committee Secretary's Business: Need to apply for grant, CR to work with Mo. For AGM communication to go out this week asking members for motions or business.

Membership Secretary's Business: Report circulated and noted. Emma willing to act as facebook administrator will link with AD to try to get underway before open day.

Site maintenance report: meet with Coach house will generate a quote for hedge cut, shed repairs, base and new shed/container, raised beds and barrier planting. VW to contact a blacksmith to get assessment of repairs to fence stanchions. Also quoting to repair raised bed at Julian. Kirklee budget already agreed is £2600. TG confirmed that L and E team had been out to look at Kirklee fence.

Inspection report: inspections due Sunday

Sustainability: Next meeting

Open Day Kirklee: Arrangements agreed for liaison with MP and IB

AOCB: Bee issues, agreed discuss when IB back; Noted donation from CW for the Kirklee open day.

Date and time of next meeting: 4th October 2016 7.30pm Mirrlees Drive